

**CHECKLISTS TO ASSIST IN INVESTIGATING STUDENT-ATHLETE (SA)
AGENT, GAMBLING AND AMATEURISM ALLEGATIONS**

GENERAL INFORMATION CHECKLIST

Determine SA family history

- Immediate family members
- Extended family members
- Others indicated as "family" members
- Social security number for SA, immediate family, other family

- Obtain documentation of benefits about which you are concerned
- Address and contact information for family members
- Determine, if applicable, relationship of family members to agents, runners, financial advisors and/or professional athletes
- Family member employment history
- Lack of family member employment history
- Changes in family member employment history
- Family member sources of income
- Family member assets
- Benefits provided by family member to SA
 - Including history of providing benefits
 - Variation in nature and value of benefits provided
 - Establish timeline of benefits provided
 - Determine whether and when benefits not provided
 - Determine when benefits provided relative to athletic notoriety of SA
 - Determine, if possible, source of benefits provided
 - Determine, if possible, whether family member has resources to provide benefits given

Determine SA's friends, associates, other (NCAA Bylaw 12.1.1.1.6)

- Determine whether relationship between SA (or SA's parents) and individual developed based on SA's athletics notoriety
- Determine whether relationship between SA (or SA's parents) predates SA's athletics notoriety
- Determine whether individual has a "logical tie" to SA
 - individual is SA's high-school coach
 - individual is SA's non-scholastic coach
 - individual is SA's team mate (present/former)
 - individual is family member of SA's team mate (present/former)

Determine SA work history

- Determine whether SA's wages/income can pay for alleged benefits
- Determine whether SA's wages support employment responsibilities/duties
- Determine whether SA's wages are standard for the industry

_____ Determine whether SA's employment is a benefit (i.e., provided based on athleticism)

Determine SA expenses (i.e. educational expenses, cell phone, pager, car, insurance, child support, liens, court expenses, credit card debts, gambling debts, other)

_____ Determine how SA pays for his/her expenses

_____ Determine whether there are others paying SA's expenses

_____ Determine relationship of SA and individual paying expenses of SA

Determine SA's sources of income

_____ Determine SA's employment (See above)

_____ Determine amount of SA's athletics scholarship/financial aid/other financial award (s)

_____ Determine whether SA has a bank account

_____ Determine whether SA has an ATM card

_____ Determine whether SA has credit card(s)

_____ Determine whether SA has loans (type)

_____ Determine whether SA has any property (i.e. property)

_____ Determine whether SA has access to anyone else's bank accounts

_____ Determine whether SA has access to anyone else's credit cards

_____ Determine whether SA receives income from other sources/individuals (identify specifics)

Determine SA's assets

_____ Determine whether SA has a cellular telephone

_____ Determine whether SA has a pager

_____ Determine whether SA has a vehicle

_____ Determine whether SA has a computer

_____ Determine whether SA has expensive jewelry

_____ Determine whether SA has property, home, other

_____ Check the contracts for cellular phones, pages, vehicles, property

_____ Check the dates of purchase for all

_____ Check the insurance policies on all assets

_____ Check the source of payment of insurance premiums

_____ Check the identity of individuals if anyone other than SA is listed on the assets, contracts, purchase orders, titles or insurance premiums

_____ Obtain all account numbers and copies of all documentation

Determine SA educational history

_____ Determine source of any and all educational expenses (i.e. prep/private/post secondary schools)

_____ Determine source of SAT/ACT/TOFEL/NCAA Clearinghouse/educational fees, entrance exams and application fees

_____ Determine source of travel expenses provided to SA/Family to attend prep/private/post secondary school

_____ For SAT/ACT/TOFEL Scores (determine dates of testing, site of testing, documentation of testing and obtain all travel expenses)

