

REPORT OF THE
DIVISION III CONVENTION-PLANNING SUBCOMMITTEE

INFORMATIONAL ITEMS.

- a. **Committee Composition.** The subcommittee welcomed new members. [Attachment A]
- b. **2006 Convention Questionnaire Results.** [Attachment B] The subcommittee reviewed the results of the Convention questionnaire, noting:
- (1) Total of 178 Division III responses (president/chancellor, 11; asst/associate director 26; compliance coordinator – 3; director of athletics – 107; faculty athletics representatives – 16; and other – 15).
 - (2) Very strong support for Sunday morning issues forum; Sunday afternoon conference/independent meetings; Monday morning roll call voting and afternoon paddle voting.
 - (3) Support for Association-wide educational sessions, especially those that offered practical advice.
 - (4) Strong support for transportation service.
 - (5) Mixed reviews for the format of special events such as the Delegates Reception and the Honors Celebration.
 - (6) Lack of information distributed to institutions wishing to participate in the job fair.
- c. **Draft 2008 NCAA Convention Schedule.** [Attachment C] The committee reviewed the draft Convention schedule noting that some programming should be offered more than once or not scheduled against other important sessions. The committee also noted a need to avoid overlap with the NADIII AA programming. Institutions should be encouraged to use Tier 1 grant money to bring more than one delegate to mitigate programming overlap, and to encourage staff not attending the Convention to view the presentation materials posted on the NCAA Web site. Highlights of the draft schedule include:
- (a) Thursday, January 10 – Make a Connection Job Fair (2 p.m. – 6:30 p.m.). The subcommittee noted this event would benefit from greater publicity and information sharing prior to the event.

- (b) Friday, January 11.
- Management Council meeting (8 a.m. to 5 p.m.).
 - Make a Connection Job Fair (9 a.m. to noon).
 - Academic Colloquium (1:30 p.m. to 3 p.m.).
 - Potential Friday night keynote speaker.
 - Division III Faculty Athletics Representatives Association to determine session.
 - Potential session on Hazing prevention.
- (c) Saturday, January 12.
- Joint Division III Management Council/Presidents Council/Student-Athlete Advisory Committee meeting and brunch (8 to 10:00 a.m.).
 - Division III Presidents Council meeting (10:30 a.m. to 2 p.m.).
 - Opening Business Session (4 to 5:30 p.m.) and Post Opening Business Session Reception for Delegates in Trade Show (5:30 to 6:15 p.m.).
 - Division III Presidents Council hosted reception (5:30 to 6:30 p.m.).
- (d) Sunday, January 13.
- Division III Issues Forum (8:30 to 11:30 a.m.). The subcommittee noted the start of the Division III issues forum may be delayed for an Association-wide forum on membership issues. The subcommittee noted its desire for delegates to have time at the Monday business session to share comments generated by the Sunday issues forum presentations and discussions.
 - Division III CEO Issues Forum Lunch, including the Chancellors/Presidents Advisory Group (11:30 a.m. to 1:30 p.m.).
 - Division III conference meetings from 1 to 5 p.m. The subcommittee noted its desire to minimize any overlap with conference meetings and Association-wide programming.
 - Honors Celebration (5 to 6:30 p.m.).
 - Delegates Reception (6:30 to 8 p.m.). The delegate's reception was moved to follow the Honors Celebration in an effort to increase attendance at the Honors Celebration and better support the networking opportunities inherent to the delegate's reception.
- (e) Monday, January 14.
- Division III Business Session (8 a.m. to 3 p.m.). Some time during the business session will be devoted to the discussion of membership issues. The subcommittee will explore round table breakout sessions to discuss membership issues.
 - Possible NADIII AA Reception following the business session.

