

# Compliance Assistant *internet* Legislative Enhancements 2007-2008

## NCAA Division I

### Educational Institutions

- **Screen/Field Affected: Educational Institutions**

The educational institution listing now includes the name, type, city and state to help users differentiate educational institutions in the list with the same or similar names.

### Student-Athletes

1. **Screen/Field Affected: General.**

Bylaw 17.1.5 requires student-athletes to undergo a medical examination administered or supervised by a physician prior to initial participation in any practice, competition or out-of-season conditioning, and an updated medical history is required each year. On the "General" screen, a field titled "Medical Exam/History" allows users to record the date. The date recorded will also appear on the "Eligibility Checklist."

For applicable sports, Bylaw 13.11.3.10.1 requires prospective student-athletes to undergo a medical examination administered or supervised by a physician prior to first-time participation in any voluntary individual workouts pursuant to the safety exception. In addition, for football and basketball, Bylaws 13.11.3.8.3 and 13.11.3.9.1 require prospective student-athletes to undergo a medical exam prior to voluntary conditioning activities. The "Detail" screen under "Eligibility Information in Recruiting", now includes a "Medical Exam Date" field to record the date of the required medical examination.

In addition, when users complete the "Medical Exam Date" field in "Recruiting", and subsequently make the prospective student-athlete a student-athlete, the "Medical Exam Date" is automatically entered in the "Medical Exam/History" field located on the student-athlete's "General" screen.

2. **Screen/Field Affected: Sports and Financial Aid for Women's Volleyball, Women's Gymnastics and Women's Tennis.**

In the sports of women's volleyball, women's gymnastics and women's tennis, NCAA Bylaws 15.5.2.3 and 15.5.2.4 permit financial aid of a counter who graduates mid-year to be assigned to another student-athlete without making the second student-athlete a counter for the remainder of that year. The sport screen for the sports of women's volleyball, women's gymnastics and women's tennis now lists "Mid-year Replacement (graduate)" in the Participation Status box. The user must indicate that the replacement student-athlete is the "Mid-year Replacement (graduate)" for her **not** to be included as a counter.

**3. Screen/Field Affected: Degree Progress (Credit-Hour Worksheet).**

Based on the term for which a waiver was entered on the "Waivers" screen, the "Credit-Hour Worksheet" now indicates whether a progress-towards-degree waiver was granted for the student-athlete.

### **Reporting**

**1. Screen/Field Affected: Standard Reports (Eligibility Checklist).**

The "Eligibility Checklist" has been updated to include the "Amateurism Certification Status." The "Amateurism Certification Status" field is now labeled in blue on the initial screen to indicate its part of the "Eligibility Checklist Report."

**2. Screen/Field Affected: Standard Reports (Squad List Report).**

On the "Squad List Report", the fall and spring columns in the "Eligibility" column have been changed to be aligned horizontally instead of vertically.

**3. Screen/Field Affected: Standard Reports (Squad List Report).**

Student-athletes who were late additions to a team roster, will be coded with an "A," for "Added to Team," in the change status field on the squad list. The code "AI" is used on the squad list to indicate student-athletes who are "Academically Ineligible."

**4. Screen/Field Affected: Ad Hoc Reporting.**

The username is now automatically added to an ad hoc report's title line. Also, if the user prefers to use another name than the username, the text may be changed on the "Report Heading" selection screen. To change the text, click on the "Username" link. Then, when the "Heading Line" option box appears, delete the username that is automatically entered and replace it with the text you want to appear on the report (e.g., change tsmith to Tammy Smith). The user also may change the size and weight of the font.

**5. Screen/Field Affected: Ad Hoc Reporting (Tab Delimited Style Output Option).**

The "tab delimited output" is now available for reports. Using the "tab delimited output" may make it easier to import data into other software programs.

### **Recruiting**

**1. Screen/Field Affected: List.**

The "List" screen of the recruiting module now includes each prospective student-athlete's class from the "Detail" screen. This provides the user another way to search for prospective student-athletes.

**2. Screen/Field Affected: Detail.**

When users complete the "Contact Permission Granted" field on the "Detail" screen in "Recruiting", and subsequently make that prospective student-athlete a student-athlete,

this information is automatically entered in the "Permission Granted by Previous Institution to Contact Student-Athlete" field on the student-athlete's "Transfer" screen.

**3. Screen/Field Affected: Detail.**

For applicable sports, Bylaw 13.11.3.10.1 requires prospective student-athletes to undergo a medical examination administered or supervised by a physician prior to first-time participation in any voluntary individual workouts pursuant to the safety exception. In addition, for football and basketball, Bylaws 13.11.3.8.3 and 13.11.3.9.1 require prospective student-athletes to undergo a medical exam prior to voluntary conditioning activities. The "Detail" screen under "Eligibility Information in Recruiting", now includes a "Medical Exam Date" field to record the date of the required medical examination.

In addition, when users complete the "Medical Exam Date" field in "Recruiting", and subsequently make the prospective student-athlete a student-athlete, the "Medical Exam Date" is automatically entered in the "Medical Exam/History" field located on the student-athlete's "General" screen.

**4. Screen/Field Affected: Correspondence.**

A user requested enhancement has been made to alert a user when correspondence has been sent too soon and to give the user a list of permissible correspondence based on the date and the prospect's year in school. For example, camp brochures, questionnaires, championships information, NCAA produced educational materials and nonathletics institutional publications will be available for all prospects, but general correspondence will not appear until June 15 at the conclusion of a prospect's sophomore year (men's basketball and men's ice hockey) or September 1 at the beginning of the prospect's junior year (all other sports).

**5. Screen/Field Affected: Correspondence.**

Bylaw 13.4.1 permits an institution to provide recruiting materials to men's basketball and men's ice hockey prospective student-athletes beginning June 15 at the conclusion of the prospective student-athlete's sophomore year in high school. The system will now track this bylaw and indicate if a potential error has been made.

**6. Screen/Field Affected: Correspondence.**

Bylaw 13.3.1.2 requires institutions to provide prospective student-athletes with NCAA Division I Academic Progress Rate (APR) and Graduation Success Rate (GSR) data as well as admissions and graduation rate data. The "Type" drop-down box on the "Correspondence" screen now includes "APR/GSR Information" as an option.

**7. Screen/Field Affected: Telephone Log.**

In the sport of men's ice hockey, Bylaw 13.1.3.1.4 permits an institution to make telephone calls to prospective student-athletes accordingly:

- a. One call per month on or after June 15 after the prospect's sophomore year in high school through July 31 after his junior year in high school; and
  - b. One call per week beginning August 1 prior to the prospect's senior year in high school. Compliance Assistant *internet* (CAi) has now been updated to accommodate these changes in the legislation.
- 8. Screen/Field Affected: Telephone Log.**  
In women's basketball, Bylaw 13.1.3.1.3 - (a) permits one telephone call during the month of April of the prospective student-athlete's junior year in high school on or after the Thursday after the conclusion of the NCAA Division I Women's Final Four. If multiple calls are made during that month or outside of a contact period, the system will indicate an error.
- 9. Screen/Field Affected: Telephone Log.**  
In the sport of football, Bylaw 13.1.3.1.1 permits institutions to make one telephone call to a prospective student-athlete from April 15 through May 31 of the prospect's junior year. The telephone log screen has been updated to allow one telephone call during this period for a football prospective student-athlete.
- 10. Screen/Field Affected: Telephone Log.**  
In the sport of men's ice hockey, Bylaw 13.1.3.1.4 indicates that institutions are permitted to make one telephone call per month to a prospective student-athlete (or the prospective student-athlete's relatives or legal guardian(s)) on or after June 15 at the conclusion of the prospective student-athlete's sophomore year in high school through July 31 after the prospective student-athlete's junior year in high school. An institution is permitted to make one telephone call per week to a prospective student-athlete (or the prospective student-athlete's relatives or legal guardian(s)) beginning August 1 prior to the prospective student-athlete's senior year in high school. The system will now track this bylaw and indicate if a potential error has been made.
- 11. Screen/Field Affected: Contacts/Evaluation – Football.**  
In the sport of football, Bylaw 13.1.5.1.2 permits only one contact per prospective student-athlete per week of the contact period as specified in Bylaw 30.10.3. The system will indicate an error if more than one contact is made during the same week of a contact period.
- 12. Screen/Field Affected: Official Visit.**  
Bylaw 13.6.4.2 allows an exception to the 48-hour limit during an official visit for extenuating circumstances and requires the institution to submit a report to its conference office noting the details of the circumstances. When entering the start and end times on the "Official Visit" screen, if the duration exceeds 48 hours, the system will notify the user of the 48-hour rule. Once the user clicks ok, a field titled "Visit Beyond 48 Hours

due to Reasons Beyond the Control of the Prospect and Institution" appears. If the user marks the checkbox associated with that field, the system recognizes the exception to the 48-hour rule.

In addition, a field titled "Date Report Sent to Conference Office" appears for the institution to indicate when it submitted the required report to its conference office.

**13. Screen/Field Affected: Official Visit.**

"Snack" has been added as an option when selecting the type of meal on the "Official Visit" screen.

**14. Screen/Field Affected: Official Visit.**

Bylaw 13.6.2.2.1 prohibits a prospective student-athlete from being provided an expense paid visit earlier than the opening day of classes of his or her senior year in high school. The system will indicate a warning if an entry made for a prospective student-athlete's official visit is prior to the prospect's senior year in high school with a warning that states, official visit must take place during the senior year.

**15. Screen/Field Affected: National Letter of Intent (NLI)/Offer.**

Bylaws 13.6.3 - (c) and 13.9.1 require a high school or preparatory school prospect to register with the NCAA Eligibility Center and be placed on the Institutional Request List (IRL) prior to being provided an official visit or receiving a written offer of athletically related financial aid. The "CAi Official Visit" and "NLI/Offer" screens in "Recruiting" now include the following two required fields: "Date Prospect Registered with the NCAA Eligibility Center" and "Date Prospect Placed on IRL." The data should be entered in the "Eligibility Information" area on the "Detail" screen and will be carried over to the appropriate fields on the other screens. The dates must be prior to the official visit date and prior to the date the offer is sent to the prospect or the user will receive an error.

**Athletics Personnel**

• **Screen/Field Affected: Coaching Duties.**

On the "Athletics Personnel" screen, the "Undergraduate Assistant" selection has been replaced with "Student Assistant" and "Graduate Assistant" selections.

**Playing Seasons**

**1. Screen/Field Affected: Detail.**

A "Comments" button has been added to each sport detail calendar screen. Clicking the button will open a space for the user to save information pertinent to the sport season. This button will turn blue when data has been entered and saved.

**2. Screen/Field Affected: Playing and Practice Contest – Men's Soccer.**

Bylaw 17.20.3 - (b) allows an alumni contest to be scheduled prior to the first contest date legislation. This contest may be played the weekend prior to September 1 only when September 1 does not fall on a Saturday, Sunday or Monday. When adding an alumni contest, the CAi user must indicate the first contest exemption as an "Alumni Contest" and schedule the contest within the parameters of the legislation. If the user schedules the contest prior to the date allowed by the legislation, an error will appear.

**3. Screen/Field Affected: Playing and Practice Contest – Men's Golf.**

Bylaw 17.12.5.1 permits institutions to participate in nine three-day tournaments (with a maximum of 54 holes per tournament) **or** 24 dates of competition. When creating the golf playing and practice season, the user must specify which option they are using (i.e., nine three-day tournaments [with a maximum of 54 holes per tournament] **or** 24 dates of competition). If the user exceeds the maximum number of contests based on the option selected, an error will appear.