

NCAA DIVISION I COACHES OFF CAMPUS RECRUITING GUIDE – SPORTS OTHER THAN FOOTBALL AND BASKETBALL
Effective August 1, 2006

Freshman/Sophomore	Junior	Senior	Two-Year College Prospects	Four-Year College Prospects	Evaluations and Contacts
Recruiting materials - <ul style="list-style-type: none"> • Questionnaires and camp brochures only. Telephone calls - <ul style="list-style-type: none"> • Ice Hockey – one call to international prospect during month of July following sophomore year. 	Recruiting materials - <ul style="list-style-type: none"> • September 1. Telephone calls - <ul style="list-style-type: none"> • Once per week July 1 following junior year. Off-campus contact - <ul style="list-style-type: none"> • July 1 following junior year. • Gymnastics – off-campus contact - July 15 following junior year. 	Telephone calls - <ul style="list-style-type: none"> • Once per week. Off-campus contact - <ul style="list-style-type: none"> • July 1. Official visit - <ul style="list-style-type: none"> • Opening day of prospect’s classes. 	Telephone calls - <ul style="list-style-type: none"> • Once per week. Qualifier - <ul style="list-style-type: none"> • Contacts permissible. Nonqualifier - <ul style="list-style-type: none"> • No contacts until after completion of first year of enrollment at the two-year college. Official visits - <ul style="list-style-type: none"> • October 15 following prospect’s completion of high school. 	NCAA or NAIA institution - <ul style="list-style-type: none"> • Only after written permission has been granted by the student-athlete’s institution. Other four-year institution - <ul style="list-style-type: none"> • Written permission not necessary. Telephone calls - <ul style="list-style-type: none"> • Once per week following permission. Official visits - <ul style="list-style-type: none"> • October 15 following prospect’s completion of high school. 	Softball - <ul style="list-style-type: none"> • 50 evaluation days between August 1 through July 31. Women’s volleyball - <ul style="list-style-type: none"> • 80 evaluation days between August 1 through July 31. Other sports - <ul style="list-style-type: none"> • Seven recruiting opportunities (contacts and evaluations combined) per prospect and not more than three of the seven opportunities may be contacts. • Practice/competition site restrictions (see other side).

*Please note that this document should not be used as a substitute for the NCAA manual. Coaches are encouraged to contact the athletics compliance office for additional information.

DEFINITIONS

Contact

A contact is any face-to-face encounter between a prospect or the prospect’s parents, relatives or legal guardian(s) and an institutional staff member or athletics representative during which any dialogue occurs in excess of an exchange of a greeting. Any such face-to-face encounter that is prearranged (e.g., positions himself/herself in a location where contact is possible) or that takes place on the grounds of the prospect’s educational institution or at the site of organized competition or practice involving the prospect or the prospect’s high school, preparatory school, two-year college or all-star team shall be considered a contact, regardless of whether any conversation occurs. However, an institutional staff member or athletics representative who is approached by a prospect or the prospect’s parents, relatives or legal guardian(s) at any location shall not use a contact, provided the encounter was not prearranged and the staff member or athletics representative does not engage in any dialogue in excess of a greeting and takes appropriate steps to immediately terminate the encounter.

Evaluation

Evaluation is any off-campus activity designed to assess the academic qualifications or athletics ability of a prospect, including any visit to a prospect’s educational institution (during which no contact occurs) or the observation of a prospect participating in any practice or competition at any site.

Evaluation Days

An evaluation day is defined as one coach engaged in the evaluation of any prospect on one day (12:01 a.m. to midnight); two coaches making evaluations on the same day shall use two evaluation days.

Recruited Prospective Student-Athlete

Actions by staff members or athletics representatives that cause a prospect to become a recruited prospect at that institution are:

- Providing the prospect with an official visit;
- Having an arranged, in-person, off-campus encounter with the prospect or the prospect’s parent(s), relatives or legal guardian(s);
- Initiating or arranging a telephone contact with the prospect, the prospect’s relatives or legal guardian(s) on more than one occasion for the purpose of recruitment; or
- Issuing a National Letter of Intent or the institution’s written offer of athletically related financial aid to the prospect (excluding summer term awards prior to initial full-time enrollment).

Telephone Calls

All electronically transmitted human voice exchange (including videoconferencing and videophones) shall be considered telephone calls. All electronically transmitted correspondence (e.g., electronic mail, Instant Messenger, facsimiles, pages, text messaging) shall not be considered telephone calls.

Contacts, Evaluations and Telephone Calls

Off-Campus Recruiters

An institutional staff member is not permitted to recruit off campus until he or she has been certified on an annual basis as to knowledge of applicable recruiting rules.

Telephone Calls During Conduct of Athletics Contest

Telephone calls to a prospect [or the prospect’s relatives or legal guardian(s)] may not be made during the conduct of any of the institution’s intercollegiate athletics contests in that sport until the competition has concluded and the team has been dismissed by the coach.

